

**Utility Worker**

**OMI Grade 1**

**Non-exempt**

**Reports to:** Collections, Maintenance, and Operations Supervisors  
Collections, Maintenance, and Operations Managers  
Project Director

**Supervises:** None

**General Statement**

Performs a variety of tasks in the operations and maintenance of wastewater collection and treatment systems on an assigned shift

**Essential Duties and Responsibilities**

- Performs routine servicing and corrective maintenance of water/wastewater systems
- Cleans vehicles, heavy equipment, barscreens, conveyors, weirs, clarifiers, pumps, tools, and other stationary and portable equipment used at the wastewater treatment plant
- Performs routine inspection of vehicles and equipment; performs minor maintenance and lubrication of machinery such as changing oil and greasing equipment
- Operates and maintains vehicles, equipment and tools required to load, unload, haul, and spread sand, gravel, dirt and/or waste products (sludge, product waste, packaging waste, etc).
- Carries or holds materials, supplies, and tools to assist operations and maintenance personnel
- Performs general maintenance of the facilities including cleaning and painting of equipment
- Has awareness of facility security; and begins notification procedures if something seems out of place.
- Understands and carries out oral and written directions
- Establishes and maintains cooperative relationships with those contacted during other course of work
- Performs other duties as required
- Performs Activity Hazard Analysis and reads, understands, and abides by all Health and Safety rules, regulations, and policies

### **Basic Qualifications**

- High school diploma or GED
- Possess a valid driver's license

### **Preferred Qualifications**

- Basic knowledge in the operation and maintenance of vehicles, equipment, pumps and equipment used in and around water and wastewater systems
- Familiarity with hand and power tools and equipment commonly used in the maintenance of vehicles, equipment, structures, and buildings
- Knowledge or previous experience in water or wastewater treatment and operations
- Has applicable OSHA training including but not limited to Confined Space Entry and Lockout/Tag out procedures.

### **Working Conditions & Physical Requirements**

The work area can involve a working environment indoors as well as outdoors, which could cause exposure to outdoor elements; proper environmental attire will be required. Some areas can have loud noise, active machinery, high pressure fluid systems, electrical equipment, confined spaces, heights and depths, fumes, air borne particles, noxious gases, pathogens and various chemicals. The use of appropriate safety equipment will be mandatory in these areas to prevent hazardous contact.

Must be able to sit, stand, stoop, twist and bend at the waist, turn, kneel, squat, raise arms above shoulder height, grasp, reach, perform repetitive hand movements and fine coordination to operate equipment, have vision sufficient to operate equipment, have hearing in the normal range with or without correction. In an 8-hour shift must be able to transport self across the facility, lift objects up to 50 pounds from floor level to waist height, climb into and out of vehicles having high ground clearance; carry a 50 pound tool box; use arms and back to tighten and loosen nuts and bolts; able to push a push-type power lawn mower for 3 hours; wear and use appropriate safety equipment.

I have read and understand my job description.

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Employee Signature

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Date